

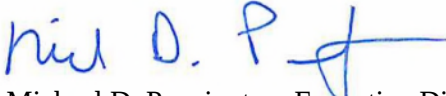


COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Date: April 26, 2024

Subject: Availability of FY 2023-24 Indigent Defense Grant Program Funds

To: Pennsylvania Counties

From: 
Michael D. Pennington, Executive Director

The Pennsylvania Commission on Crime and Delinquency (PCCD) is announcing the availability of state funds to support the FY 2023-24 Indigent Defense Grant Program. This non-competitive, formula-based solicitation is seeking applications to provide grants to all Pennsylvania counties to support the improvement of local indigent defense services.

The goal of this grant program is to improve the capacity and effectiveness of indigent defense services in Pennsylvania through efforts to recruit and retain staff; improve data collection and reporting capacity; obtain necessary training, professional development, and technical assistance; and fill any other gaps identified by the county, in consultation with indigent defense service providers.

A total of \$6,750,000 in Indigent Defense Grant Program funding provided by the state budget and allocated to PCCD under Act 34 of 2023 is available for this solicitation. PCCD expects to fund up to 67 grants with budgets not to exceed the maximum county budget allocations detailed in Appendix A.

Awards will have a start date of July 1, 2024 and an end date of December 31, 2025.

The funding guidelines provide the necessary information to complete this application. Questions seeking clarification of the funding announcement may be sent via email to: RA-PCCD_ExecutiveOfc@pa.gov with "2023-24 Indigent Defense Grant Program" in the subject line.

Questions concerning the Egrants system should be made directly to the PCCD Egrants Help Desk at (717) 787-5887. Hours of operation for the Help Desk are 8:00 a.m. to 4:00 p.m., Monday through Friday.

Thank you for your interest in helping improve indigent defense services in the Commonwealth.



Pennsylvania
**Commission on Crime
and Delinquency**

Indigent Defense Advisory Committee

2023-24 Indigent Defense Grant Program

Fiscal Year 2023-24 Solicitation

Please Note: Applications are only accepted through PCCD's Egrants system. Applicants must register in Egrants prior to submitting an application. Applicants are strongly encouraged to familiarize themselves with the Egrants system and allow adequate time to prepare and submit an application.

Recommended [Egrants Agency Registration](#) Date:
Thursday, May 2, 2024

Recommended [Egrants User Registration](#) Date:
Thursday, May 9, 2024

Mandatory Egrants Application Deadline:
Thursday, May 23, 2024

This funding guideline contains information not appearing in the Egrants application. Applicants are advised to print and review this document and refer to it while completing your Egrants application.

Applicants are strongly encouraged to utilize PCCD's [GENERAL APPLICATION GRANT GUIDES](#) on our website for assistance in navigating the Egrants registration and application process.

Questions seeking clarification of the funding announcement may be sent via email to: RA-PCCD_ExecutiveOfc@pa.gov with "2023-24 Indigent Defense Grant Program" in the subject line. PCCD staff will post responses to questions, as they are received, on [PCCD's website](#). Select the appropriate funding announcement to view questions and answers.

For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
Indigent Defense Advisory Committee

Funding Announcement Title: 2023-24 Indigent Defense Grant Program

Funding Stream: FY 2023-24 Indigent Defense Grant Funds

TABLE OF CONTENTS

Basic Funding Announcement Guidelines	3
1. Overview	4
2. Funding Availability	5
3. Project Dates	5
4. Eligible Applicants	5
5. Eligible Program Activities and Expenses	6
6. Ineligible Program Activities and Expenses	6
7. Additional Funding Considerations	7
8. Required Egrants Sections/Documents	7
9. Application Procedures	7
10. Performance Measures	10
11. Competitive Bidding/Sole Source Procurement	11
12. Administrative Requirements	12
a. Egrants Agency and User Registration	12
b. Fiscal Accountability	12
c. Time and Effort Reporting	12
d. Grant Payments	12
e. Federal Transparency Act Certification	12
f. Reporting Requirements	12
13. PCCD Contact Information and Resources	12
14. Submission Information	13
15. APPENDIX A: Maximum County Budget Allocations	14

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
Indigent Defense Advisory Committee

Funding Announcement Title: 2023-24 Indigent Defense Grant Program

Funding Stream: FY 2023-24 Indigent Defense Grant Funds

Submission Requirements for Applications:

- **Due Date** – Applications must be submitted electronically through PCCD’s Egrants system no later than 11:59 PM on **Thursday, May 23, 2024**.
- **Technical Assistance** – Grant application and administrative guides can be accessed on [PCCD’s website](#) under the Funding section. Applicants are strongly encouraged to review the application and administrative guides before calling the Egrants Help Desk for assistance. The Egrants Help Desk is available to assist with technical or system questions Monday through Friday, 8:00 AM to 4:00 PM, and may be reached by calling (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.
- **Egrants Submission** – An application submitted in Egrants by the deadline is not considered complete until PCCD has received the executed signature page, as well as any other required documents. Successful applications will be presented for consideration at the June 12, 2024 Commission meeting.
- **Administrative Rejection** – **Applicants who are not counties shall be administratively rejected under this noncompetitive solicitation.**
- **Corrections** – If PCCD returns an application for corrections, the final application (including all corrections and required documents) must be returned to and approved by PCCD for the requested funding to be awarded.
- **Non-supplantation** – Per Act 34 of 2023, funding shall not be used to supplant/replace state, federal, or local funds that would otherwise be available to provide for indigent defense services. PCCD funding is to be used in addition to other funds that are made available for services.
- **Keywords** – Applicants are required to select “Keywords” from the dropdown menu located on the Main Summary screen in Egrants. The required keywords are below. Applicants may also select other keywords that apply specifically to their application.

Keywords: Indigent Defense

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
Indigent Defense Advisory Committee

Funding Announcement Title: 2023-24 Indigent Defense Grant Program

Funding Stream: FY 2023-24 Indigent Defense Grant Funds

1. Overview:

The Pennsylvania Commission on Crime and Delinquency (PCCD) is now accepting applications from eligible entities for funding under the 2023-24 Indigent Defense Grant Program.

NOTE: This is a noncompetitive, formula-based funding opportunity to provide grants to all Pennsylvania counties for the improvement of local indigent defense services.

Act 34 of 2023 (Article II-F, Section 203-F of the Fiscal Code) established the Indigent Defense Advisory Committee (IDAC) within PCCD. The IDAC is tasked with a number of duties and responsibilities under the law, including the development of standards, training, and related professional development resources for attorneys representing indigent defendants; county- and state-level data collection and analysis; and preparation of biennial reports. The IDAC is also responsible for advising on the approval and disbursement of grants under the Indigent Defense Grant Program.

The FY 2023-24 Pennsylvania state budget appropriated state funding to PCCD for this new grant program. Under this non-competitive solicitation, there is a total of \$6,750,000 in state FY 2023-24 Indigent Defense Grant Program funds available for formula-based grants to counties.

The goal of this grant program is to improve the capacity and effectiveness of indigent defense services in Pennsylvania through efforts to recruit and retain staff; improve data collection and reporting capacity; obtain necessary training, professional development, and technical assistance; and fill any other gaps identified by the county, in consultation with indigent defense service providers.

The FY 2023-24 Indigent Defense Grant Program is also consistent with an initial set of proposed preliminary standards established and adopted by the IDAC on April 23, 2024, which have been submitted to the PA Supreme Court for their consideration and adoption:

STANDARD 1: Funding, Structure, and Oversight

(Aligned with American Bar Association [ABA] Principle 2: Funding, Structure, and Oversight)

The responsibility to provide indigent defense representation rests with the state; accordingly, there should be adequate state funding and oversight of Indigent Defense Providers. Where county case volume allows, indigent defense should be a mixed system: primarily dedicated public defender offices, augmented by additional Court Appointed/Conflict Counsel to handle overflow and conflict of interest cases. The compensation for lawyers working for Public Defender Offices should be appropriate for and comparable to other publicly funded lawyers. Public defender salaries and benefits should be no less than the salaries and benefits for prosecutors. Court Appointed/Conflict Counsel should be paid a reasonable fee, in a timely manner, that reflects the cost of overhead and other office expenses, as well

as payment for work. Investigators, social workers, experts, and other staff and service providers necessary to indigent defense for all Indigent Defense Providers should also be funded and compensated in a manner consistent with this Principle. There should be at least parity of resources between Indigent Defense Providers and the prosecution.

STANDARD 2: Essential Components of Effective Representation

(Aligned with ABA Principle 9: Essential Components of Effective Representation)

Indigent Defense Providers should adopt a client-centered approach to representation based around a client's needs and working with them to achieve their goals. Indigent Defense Providers should have sufficient assistance of investigators, social workers, mitigation specialists, experts, trial litigation support, paralegals, and other specialized professionals necessary to meet indigent defense needs. Funding for such services should be provided to and controlled by Indigent Defense Providers. Additional contingency funding should be made available to support access to these services as needed. Indigent Defense Providers should address collateral issues that are relevant to their clients' cases. Indigent Defense Providers can offer direct assistance with such issues or establish collaborations with, or provide referrals to civil legal services organizations, social services providers, and other lawyers and non-lawyer professionals.

2. Funding Availability:

A total of \$6,750,000 in Indigent Defense Grant Program funding provided by the state budget and allocated to PCCD under Act 34 of 2023 is available for this solicitation. PCCD expects to fund up to 67 grants with budgets not to exceed the maximum county budget allocations detailed in Appendix A. The Indigent Defense Advisory Committee approved a funding framework that established a multi-factor formula for allocating FY 2023-24 Indigent Defense Grant Program funds, including a base allocation for all counties as well as additional factors that measure overall drivers of demand for local indigent defense services.

Counties may not submit applications requesting funds in excess of the allocation amounts listed in Appendix A.

Award letters will be available in Egrants as soon as possible after the applications are approved.

Note: PCCD is not liable for costs incurred prior to the official start date of the award.

3. Project Dates:

Applications approved at the June 12, 2024 Commission meeting will be 18-month projects and have a start date of July 1, 2024 and an end date of December 31, 2025.

4. Eligible Applicants:

All counties in Pennsylvania are eligible to apply under this initiative.

Note: Counties shall ensure funding awarded under this solicitation supports their county's public defender office (and court-appointed counsel, if applicable), as well as any non-profit

corporations that serve as the county-wide provider of indigent defense services. Counties may utilize subawards to satisfy this requirement.

5. Eligible Program Activities and Expenses:

Note: Funding requests must align with standards adopted by the IDAC and recommended to the Pennsylvania Supreme Court (see page 4). Applicants will be asked to describe their current efforts and capacity related to these standard(s) and how activities included in their proposed budget detail would help the county meet the standards if they currently do not meet them.

Funds may be used to support any, all, or one of the following:

- a. Salaries and benefits for full- or part-time staff (including, but not limited to, attorneys, social services staff, investigators, paralegals, other administrative staff, etc.);
- b. Efforts to recruit, promote, and/or retain staff (e.g. bonuses);
- c. Efforts to improve data collection and reporting capacity (e.g. purchasing or upgrading case management software, other data-related expenses);
- d. Training and professional development expenses for staff, including costs associated with consultants and/or travel;
- e. Obtaining technical assistance for staff to improve delivery of indigent defense services, including supports related to data collection/analysis/reporting, professional development, organizational development, etc.;
- f. Travel/transportation expenses;
- g. Supplies and equipment; and
- h. Any other costs associated with gaps or needs identified by the county in consultation with those providing indigent defense services necessary to improve capacity and effectiveness.

All expenses must be described in the Justification box located in the Egrants Budget Detail section.

Note: PCCD has approval of all final budgets and may require budget adjustments.

6. Ineligible Program Activities and Expenses:

The following activities are not eligible for funding and may be administratively rejected:

- a. Any activity that supplants existing county-level spending on indigent defense services, as required by Section 203-F(k)(4) of the Fiscal Code;
- b. Construction;
- c. Land acquisition;
- d. Lobbying and political contributions;
- e. Vehicle purchases; and
- f. Any activity not related to the provision of indigent defense services or that fall significantly outside of the scope of this funding announcement.

PCCD reserves the right to require applicants remove items from the proposed budget that are deemed ineligible or inappropriate.

7. Additional Funding Considerations

Counties are strongly encouraged to consider methods to streamline the identification of indigent defendants' eligibility for services and to reduce barriers to representation.

Counties are also strongly encouraged to utilize funding for activities that can assist with planning, tracking, and assignment of cases to improve the reasonableness and appropriateness of attorney workloads, including utilizing case management systems or similar protocols, if necessary.

8. Required Egrants Sections/Documents:

- a. Required Egrants Sections – All sections identified in Egrants are required. Applicants will not be able to submit their grant application in Egrants until all sections are marked as complete.
- b. Required Signed Documents – A successful application must be accompanied by the following:
 - The executed Signature Page (page 2 of the application)

9. Application Procedures:

Applicants must submit the requested information for each section specified below within the defined response fields provided in Egrants. Responses should not be duplicated in multiple sections.

a. Executive Summary

All applicants should fill out the following script and paste into the executive summary section:

The name of applicant is requesting \$_____ to *[provide a single sentence or two of what you are seeking to implement with your grant funding]*.

These funds will be used for the following: *[provide bullet points of what the funds will be used for]*.

b. Current Indigent Defense Services

This section should include a brief description of the current gaps and/or needs related to improving the county's local indigent defense services that grant funding will be used to address. Applicants should describe any relevant program activities to date. This section should specifically address the county's current efforts and capacity related to the standards adopted by Pennsylvania's Indigent Defense Advisory Committee and recommended to the Pennsylvania Supreme Court, including why grant funds are needed to help the county meet the standards.

In this section, counties will also be asked to provide basic information regarding their existing indigent defense services. Information provided in this section will be used in the future to assist PCCD's Indigent Defense Advisory Committee in determining the greatest needs facing indigent defense services in the Commonwealth.

Counties will be required to provide the following data and information about their local indigent defense services as part of this section of the application which will establish the baseline for each county and the state, including:

- ☐ Whether the county has established its own standard(s) related to local provision of indigent defense services (e.g., personnel-related, case management, etc.)
- ☐ Total county-level expenditures for indigent defense services in 2023
 - o Percentage of funds dedicated to Public Defender Office
 - o Percentage of funds dedicated to conflict or other court-appointed counsel

Staffing/Personnel – Public Defender Office

- ☐ Current number of full-time attorneys employed by public defender office
- ☐ Current number of full-time attorney vacancies in public defender office
- ☐ Current number of part-time attorneys employed by public defender office
- ☐ Current number of part-time vacancies in the public defender office
- ☐ Starting salary for full-time attorneys in the public defender office
- ☐ Starting salary for part-time attorneys in the public defender office
- ☐ Current number of investigators employed by the public defender office
- ☐ Current number of social services staff employed by the public defender office
- ☐ Current number of paralegals employed by the public defender office
- ☐ Current other administrative/allied professional staff employed by the public defender office
- ☐ Total number of non-attorney positions budgeted for public defender office
 - o If applicable, number of full-time non-attorney positions budgeted for public defender office
 - o Number of part-time non-attorney positions budgeted for public defender office
- ☐ Current number of non-attorney positions that are vacant within the public defender office

Conflict/Court-appointed Counsel

- ☐ Current number of conflict or other court-appointed counsel supporting indigent defense services in the county and how those court-appointed and conflict counsel are assigned and compensated
- ☐ Current number of vacancies for conflict or other court-appointed counsel
- ☐ Under what agency is the court appointed/conflict counsel budget?
- ☐ How are your conflict or other court appointed counsel assigned?
- ☐ How are conflict or other court appointed counsel compensated?
- ☐ How do conflict or other court-appointed attorneys pay for non-attorney support (e.g., investigators, administrative assistance, social services staff, paralegals)?

Case Management & Workloads

- ☐ Does the public defender office have a system in place to track attorney workloads?
- ☐ Does the public defender office have a system in place to track attorney caseloads?

Additional Indigent Defense Services

- ☐ Description of indigent defense services provided in your county, other than the defense of criminal defendants and juveniles against criminal charges in magisterial district court and the court of common pleas

Attorney Attrition

- ☐ Description of attorney attrition from public defender office
- ☐ Description of attorney attrition from conflict/other court appointed positions

Professional Development & Training

- ☐ Does the county pay for continuing legal education credits for attorneys in the public defender office?
- ☐ Does the county pay for continuing legal education credits for attorneys who serve as conflict or other court-appointed counsel?
- ☐ How do attorneys in the public defender office receive training and professional development?
- ☐ If funding is provided for professional development for conflict and other court appointed counsel by the county, how do attorneys receive training and professional development?

Applicants will also be asked to identify their current criteria for determining indigent eligibility as well as whether they currently assess any fees or costs directly upon indigent defendants and provide additional information about the county's current policies and procedures relevant to that practice. In addition, applicants will be asked to provide data related to current average time to assign counsel.

PLEASE NOTE: Pursuant to Article II-F of the Fiscal Code, any county-specific data provided to PCCD/Indigent Defense Advisory Committee by counties is considered confidential.

c. **Program Activities**

Briefly describe how funds will be utilized. In addition, this section is a checklist included in the Egrants application process. Applicants will be asked to select the type(s) of project activity/ies that will be addressed using Indigent Defense Grant Program funds from the following list:

Personnel/Staff

- ☐ Recruitment/hiring NEW full-time attorneys
- ☐ Recruitment/hiring NEW part-time attorneys
- ☐ Recruitment/hiring NEW full-time support staff (including, but not limited to, social services staff, investigators, paralegals, other administrative staff, etc.)
- ☐ Recruitment/hiring NEW part-time support staff (including, but not limited to, social services staff, investigators, paralegals, other administrative staff, etc.)
- ☐ Promotion and/or retention of EXISTING attorneys
- ☐ Promotion and/or retention of EXISTING support staff

Technology, Data Collection & Reporting

- ☐ Improving data collection and reporting capacity
- ☐ Purchasing or upgrading case management software
- ☐ Other data-related expenses

Training, Professional Development & Technical Assistance

- ☐ Training and professional development
- ☐ Obtaining technical assistance for staff to improve delivery of indigent defense services
- ☐ OTHER (please describe): _____

d. **Anticipated Impact of Funding**

Applicants will be asked to briefly describe how these funds will help the county improve the capacity to deliver quality indigent defense services. In addition, applicants will be

asked to select anticipated outcomes of grant-funded activities from a checklist menu in Egrants:

- ☐ Improved ability to recruit and/or retain qualified attorneys
- ☐ Improved skills/knowledge of individuals providing indigent defense services
- ☐ Helping to make workloads more manageable
- ☐ Reduced time to assign counsel
- ☐ Improved timeliness of payments to court appointed/conflict counsel
- ☐ Reduced caseloads for attorneys providing indigent defense services
- ☐ Improved case management processes/capabilities
- ☐ Improved parity of resources between indigent defense counsel and prosecution
- ☐ Overall improved quality/efficacy of indigent defense services

e. **Budget Detail**

Counties shall create a single budget that includes all expenses equaling up to the maximum allocation allowed (see maximum allocation listing in Appendix A). **Budgets cannot exceed this maximum allocation.**

- Each line-item of the Budget requires an explanation in the Budget Detail justification section which is found under each budgetary category (e.g., Personnel, Employee Benefits, Travel (including Training), etc.). The explanation should provide the reviewer with a clear understanding of each line item in that budgetary category, the purpose of the item, and what is included in the cost.
- For salary and benefits, the applicant shall provide a clear description of all costs for which grant funds will be utilized. Each benefit must be listed as a separate line item.
- Given that these are up-to-18-month projects, applicants should utilize 'Year 1' for the period of July 1, 2024, through June 30, 2025, and 'Year 2' should reflect costs for July 1, 2025, through December 31, 2025.¹

Per Act 34 of 2023, grant funds shall be used to supplement and not supplant existing county spending on indigent defense services.

Technical assistance tutorials/guides for the Budget Detail section can be accessed [HERE](#).

10. Performance Measures:

Under this funding announcement, successful applicants are required to comply with all reporting, data collection, and evaluation requirements as prescribed by PCCD and federal or state guidelines.

Grantees will be **required** to submit Quarterly Fiscal and Program Reports via the PCCD Egrants System during the entire 18-month project period.

All grantees will be **required** to submit data on the following performance indicators to PCCD within their quarterly program reports:²

- Current number of full-time attorneys employed by public defender office;

¹ Note: Nothing precludes a county from requesting funding for a period of time shorter than 18 months.

² Note: Additional performance indicators may be assigned by PCCD as needed.

- Current number of full-time attorney vacancies in public defender office;
- Current number of part-time attorneys employed by public defender office;
- Current number of part-time vacancies in the public defender office;
- Current number of conflict or other court-appointed counsel supporting indigent defense services in the county;
- Current vacancies for conflict or other court-appointed counsel;
- Total number of adult criminal cases assigned this quarter to attorneys within the public defender office for representation at a preliminary hearing at the magisterial district court;
- Total number of adult criminal of cases assigned this quarter to attorneys within the public defender office for pre-trial/trial representation at the court of common pleas;
- Total number of adult criminal of cases assigned this quarter to attorneys within the public defender office for probation/parole violations at the court of common pleas;
- Total number of new juvenile delinquency cases assigned this quarter to attorneys within the public defender office;
- Total number of ongoing juvenile delinquency cases assigned this quarter to attorneys within the public defender office;
- Total number of appeals filed to the Pennsylvania Superior or Commonwealth court this quarter by attorneys in the public defender office;
- Total number of appeals filed to the Pennsylvania Supreme Court this quarter by attorneys in the public defender office;
- Total number of cases assigned this quarter to conflict/other court-appointed counsel (not a public defender) for representation at a preliminary hearing at the magisterial district court;
- Total number of adult criminal of cases assigned this quarter to conflict/other court-appointed counsel (not a public defender) for pre-trial/trial representation at the court of common pleas;
- Total number of adult criminal of cases assigned this quarter to conflict/other court-appointed counsel (not a public defender) for probation/parole violations at the court of common pleas;
- Total number of new juvenile delinquency cases assigned this quarter to conflict/other court-appointed counsel (not a public defender);
- Total number of ongoing juvenile delinquency cases assigned this quarter to conflict/other court-appointed counsel (not a public defender);
- Total number of appeals filed to the Pennsylvania Superior or Commonwealth court this quarter by conflict/other court-appointed counsel (not a public defender);
- Total number of appeals filed to the Pennsylvania Supreme Court this quarter by conflict/other court-appointed counsel (not a public defender).

11. Competitive Bidding/Sole Source Procurement:

All procurement transactions shall be conducted in a manner that provides open and free competition. Grant recipients must follow the Procurement Standards section in PCCD's [Applicant's Manual](#).

Procurements by noncompetitive proposal are strongly discouraged and must demonstrate an economic benefit or lack of alternate resources to be justified. If a request is made, the prospective applicant must identify the request as a procurement by noncompetitive proposal and provide a substantial justification for the request within their funding request (See PCCD's [Applicant's Manual](#) for Procurement by Noncompetitive Proposal Approval Procedure).

12. Administrative Requirements:

- a. Egrants Agency and User Registration:
Prior to submitting a grant application, both the applicant agency and at least two users from the applicant agency must be registered in Egrants. Applicants are strongly advised to allow adequate time to work on application documents in Egrants prior to the submission deadline. Please go to the [Registering in Egrants](#) page on PCCD's website for further information.
- b. Fiscal Accountability:
See the [Fiscal Accountability](#) page on PCCD's website for further information.
- c. Time and Effort Reporting:
See the [Time and Effort Reports](#) page on PCCD's website for further information.
- d. Grant Payments:
 - Payments will not be released until all applicable special conditions on the grant award have been satisfied.
 - All grantees are required, at a minimum, to submit quarterly fiscal reports. PCCD will only make payments to reimburse actual expenditures reported on the fiscal reports. An agency experiencing cash flow problems may submit fiscal reports monthly and PCCD will reimburse reported expenditures. Non-submission or late submission of the required reports will result in payment delays.
 - ACH Payments:
 - All payments to grant recipients will be made through ACH.
 - Either before or at the time an application is submitted to PCCD, the applicant agency must [register as a Non-Procurement Vendor](#) with the Commonwealth of Pennsylvania.
- e. Federal Transparency Act Certification:
This section is required for both state and federal funding streams. See the [Federal Application Requirements](#) page on PCCD's website for further information.
- f. Reporting Requirements:
 - Programmatic reports are due quarterly.
 - Fiscal reports are due quarterly.
 - Late submission of programmatic and fiscal reports may delay payments.
 - All reports must be submitted through the Egrants system.

13. PCCD Contact Information and Resources:

- a. Staff Contacts:
Questions regarding this funding announcement should be directed as follows:
 - E-mail your funding announcement questions to RA-PCCD_ExecutiveOfc@pa.gov with "2023-24 Indigent Defense Grant Program" in the subject line.
 - Questions must be received by close of business on Wednesday, May 22, 2024.
 - All questions and answers will be posted under this funding announcement title on the [Funding Announcement Q&A](#) page of the PCCD website.
- b. Egrants Funding Announcement:
Log into the Egrants system and search under the "Funding Announcement" tab for **2023-24 Indigent Defense Grant Program**.
- c. PCCD Guidelines and Documents:
Applicants should be familiar with the [Applicant's Manual](#), Standard Subgrant Conditions, and other documents common to PCCD's grant application process, all of

which are available on the [Grant Information](#) page of the PCCD website. Additionally, grant application and administrative guides can be accessed on [PCCD's website](#) under the Funding link.

d. Egrants Technical Questions:

For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.

e. PCCD Webmaster:

Please address any technical problems you may have with the website or online forms to the [PCCD Web Master](#).

f. Reporting Potential Fraud, Waste and Abuse:

Information about waste, fraud, abuse, conflict of interest, bribery, gratuity, or other similar misconduct, or whistleblower reprisal relating to a PCCD employee, program, contract or grant, may be reported to the PCCD Fraud Hotline at (717) 525-5031. For more information, visit the [Reporting Fraud, Waste and Abuse](#) page on PCCD's website.

14. Submission Information:

The application must be entered into Egrants **no later than Thursday, May 23, 2024 by 11:59 PM.**

The executed signature page (page 2 of the application) must be uploaded to the Main Summary section of your application. A guide to assist you with this is available on our website at [Signature Page Instructions](#).

APPENDIX A:
FY 2023-23 Indigent Defense Grant Program Maximum Budget Allocations
** organized alphabetically by county*

County	Maximum Award	County	Maximum Award
Adams	\$93,002	Lackawanna	\$98,431
Allegheny	\$124,527	Lancaster	\$104,329
Armstrong	\$106,937	Lawrence	\$93,417
Beaver	\$94,455	Lebanon	\$95,501
Bedford	\$109,920	Lehigh	\$101,419
Berks	\$104,151	Luzerne	\$103,487
Blair	\$97,092	Lycoming	\$97,192
Bradford	\$108,781	McKean	\$94,337
Bucks	\$104,497	Mercer	\$94,879
Butler	\$95,243	Mifflin	\$111,973
Cambria	\$98,133	Monroe	\$95,528
Cameron	\$96,953	Montgomery	\$111,833
Carbon	\$92,723	Montour	\$91,588
Centre	\$97,379	Northampton	\$98,393
Chester	\$101,653	Northumberland	\$109,962
Clarion	\$94,502	Perry	\$107,175
Clearfield	\$110,896	Philadelphia	\$141,720
Clinton	\$95,007	Pike	\$92,428
Columbia	\$95,018	Potter	\$90,700
Crawford	\$94,347	Schuylkill	\$97,614
Cumberland	\$97,096	Snyder	\$104,057
Dauphin	\$99,413	Somerset	\$107,924
Delaware	\$106,499	Sullivan	\$92,622
Elk	\$106,943	Susquehanna	\$106,936
Erie	\$102,023	Tioga	\$94,101
Fayette	\$97,810	Union	\$106,340
Forest	\$93,532	Venango	\$94,106
Franklin	\$110,193	Warren	\$108,893
Fulton	\$93,313	Washington	\$95,664
Greene	\$94,747	Wayne	\$92,969
Huntingdon	\$90,864	Westmoreland	\$114,064
Indiana	\$111,434	Wyoming	\$91,546
Jefferson	\$93,712	York	\$102,708
Juniata	\$93,369	TOTAL AVAILABLE	\$6,750,000