




COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Date: April 15, 2021

Subject: 2021 County Jail-Based Medication Assisted Treatment (MAT) Program

To: Pennsylvania Counties Seeking to Establish or Expand a Jail-Based Substance Abuse Treatment Program

From: Michael Pennington
Executive Director



The Pennsylvania Commission on Crime and Delinquency (PCCD) Office of Justice Programs announces the availability of 2021 County Jail-Based Medication Assisted Treatment (MAT) Program funding. Under this solicitation, federal funds are being made available to support counties seeking to increase opportunities to provide MAT in combination with Cognitive Behavior Treatment (CBT) to individuals in county jails and upon release to the community.

Funding is available to Pennsylvania counties seeking to establish or expand a jail-based substance abuse treatment program that supports individuals transitioning from a county jail and/or work release center to the community.

Applications must be submitted in PCCD's Egrants system no later than 11:59 P.M. on Tuesday, June 15, 2021. For full application requirements, applicants are encouraged to read and print the narrative funding announcement and use it as a guide to complete their applications in the Egrants system.

The funding guidelines provide the necessary information to complete this application. Any questions must be sent via email to: RA-PCCD-OCJSI@pa.gov with "2021 County Jail-Based MAT Program" in the subject line. All questions regarding this funding announcement must be received by close of business on June 7, 2021.

Questions concerning the Egrants system should be made directly to the PCCD Egrants Help Desk at (717) 787-5887. Hours of operation for the Help Desk are 8:00 a.m. to 4:00 p.m. daily.

Your interest in this initiative is greatly appreciated.



Office of Justice Programs

2021 County Jail-Based Medication Assisted Treatment (MAT) Program

Fiscal Year 2020/2021 Solicitation

Please Note: Applications are only accepted through PCCD's Egrants system. Applicants must register in Egrants prior to submitting an application. Applicants are strongly encouraged to familiarize themselves with the Egrants system and allow adequate time to prepare and submit an application.

Recommended [Egrants Agency Registration](#) Date:
May 24, 2021

Recommended [Egrants User Registration](#) Date:
May 28, 2021

Mandatory SAM Registration Deadline:
May 28, 2021

[*Federal Application Registration Process*](#)

Mandatory Egrants Application Deadline:
June 15, 2021

This funding guideline contains information not appearing in the Egrants application. Applicants are advised to print and review this document and refer to it while completing your Egrants application.

PCCD Program Staff may only respond to questions to clarify the funding announcement. Questions must be sent via email to: RA-PCCD-OCJSI@pa.gov with "2021 County Jail-Based MAT Program" in the subject line. All questions regarding this funding announcement must be received by close of business on June 7, 2021. PCCD Staff will post responses to questions, as they are received, on [PCCD's website](#). Select the appropriate funding announcement to view questions and answers.

For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
Office of Justice Programs

**Funding Stream: 2021 County Jail-Based Medication Assisted Treatment (MAT)
Program**

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PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
Office of Justice Programs

Funding Announcement Title: 2021 County Jail-Based Medication Assisted Treatment (MAT) Program

Submission Requirements for Applications:

- **Scoring** – All applications received will be [competitively reviewed and scored](#) based on the applicant's adherence to the funding announcement guidelines and timely submission in the PCCD Egrants system.
- **Due Date** – Applications must be submitted electronically through PCCD's Egrants system no later than 11:59 PM on Tuesday, June 15, 2021.
- **Technical Assistance** – Grant application and administrative guides can be accessed on [PCCD's Website](#) under the Funding section. Applicants are strongly encouraged to review the application and administrative guides before calling the Egrants Help Desk for assistance. The Egrants Help Desk is available to assist with technical or system questions Monday through Friday until 4:00 PM and may be reached by calling (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.
- **Egrants Submission** – An application submitted in Egrants by the deadline is not considered complete until PCCD has received the original signature page, as well as any other required documents. Successful applications will be presented for consideration at the September 8, 2021 Commission meeting.
- **Administrative Rejection** – An application that does not meet all the listed requirements in this funding announcement may be administratively rejected.
- **Corrections** – If PCCD returns an application for corrections, the final application (including all corrections and required documents) must be returned to and approved by PCCD for the requested funding to be awarded.
- **Non-supplantation** – Funding must not be used to supplant/replace state, federal or local funds that would otherwise be available to provide for program-related services. PCCD funding is to be used in addition to other funds that are made available for services.
- **Keywords** – Applicants are required to select "Keywords" from the dropdown menu located on the Main Summary screen in Egrants. The required keywords are below. Applicants may also select other keywords that apply specifically to their application.

Keywords: *Medication Assisted Treatment, Cognitive Behavior Therapy*

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
Office of Justice Programs

1. Overview:

The Pennsylvania Commission on Crime and Delinquency (PCCD) is now accepting applications for funding under the 2021 County Jail-Based Medication Assisted Treatment (MAT) Program. The primary purpose of this program is to support counties seeking to increase opportunities to provide MAT in combination with Cognitive Behavior Treatment (CBT) to individuals in county jails and upon release to the community.

The Substance Abuse and Mental Health Services Administration (SAMHSA) supports MAT, which combines behavioral therapy and medications to treat substance use disorders. PCCD intends to support jail-based MAT initiatives, which also contain programs identified in SAMHSA's Evidence-Based Practices (EBP) Resource Center, including but not limited to: Seeking Safety; Helping Men and Helping Women Recovery; Co-Occurring Disorders Program by Dartmouth University; and other Evidence Based Programs deemed effective or promising as listed by OJP CrimeSolutions.gov or SAMHSA that fulfill the "behavioral therapy" component that must be implemented with MAT county projects.

The goal of the 2021 County Jail-Based MAT Program is to increase opportunities for counties to provide all three forms of FDA-approved medication assisted treatment combined with CBT to individuals who are incarcerated and upon release from county jails. Successful applicants will adhere to program activities and requirements as discussed in this funding announcement and work collaboratively with local and state partners to ensure effective program operations and successful project outcomes.

The anticipated impacts resulting from this solicitation and successful projects will allow county jails and/or work release centers to better equip reentrants as they transition to the community. Administration of MAT and CBT will allow newly released participants to focus on immediate reentry needs.

**Please note: Successful applicants must participate in training and technical assistance, as needed, from PCCD's identified training and technical assistance provider. Technical assistance subjects may include, but are not limited to, the establishment and expansion of MAT programs in county jails, training on evidence-based programs for county jail staff, and federal Government Performance and Results Act (GPRA) reporting requirements.*

2. Funding Availability:

A total of \$2,000,000 in federal State Opioid Response Grant funds is being announced to support this initiative. PCCD expects to fund approximately 14 grants with budgets not to exceed \$150,000 over the 12-month project period, with the option to extend for another 12 months (contingent upon federal approval of a No Cost Extension).

Award letters will be available in Egrants as soon as possible after the applications are approved.

PCCD is not liable for costs incurred prior to the official start date of the award.

3. Project Dates:

Contingent upon availability of funds, applications approved at the September 8, 2021 Commission meeting will be 12-month projects and have a start date of October 1, 2021 and an end date of September 29, 2022 with the option to extend for another 12 months (contingent upon federal approval of a No Cost Extension).

4. Eligible Applicants:

Funding is available to all counties seeking to establish or expand a jail-based substance use disorder treatment program that supports individuals incarcerated in a county jail or transitioning from a county jail to the community:

- Funds apply exclusively to county jail projects and/or work release centers.
- Priority for MAT funding will be given to counties that plan to provide agonist treatment, i.e. buprenorphine and methadone.
- Successful applicants will be required to participate in training and technical assistance with PCCD's identified training and technical assistance provider.
- Applicants receiving Residential Substance Abuse and Treatment (RSAT), 2019 County Jail-Based Vivitrol Program, and 2019 County Jail-Based Medication Assisted Treatment Program funds are eligible to submit an application under this funding announcement if these funds will allow for the expansion or enhancement of relevant substance use disorder treatment programs supporting individuals who are currently incarcerated and those transitioning from a county jail to the community. Priority consideration will be given to counties that currently provide or plan to provide all three FDA-approved medications for opioid use disorder.

Applicants must be in good standing with PCCD to be eligible for these funds.¹ The applicant and recipient agencies' historical success in implementing PCCD-funded programs/initiatives that met their intended goals will be considered in the review process. Applicants may not be required to have a prior funding history with PCCD to be eligible.

5. Eligible Program Activities and Expenses:

Funds for the proposed program may be used to support any, all, or one of the following:

- a. Implementation and/or expansion of MAT with the development of jail-specific protocol and implementation;
- b. Cost of treatment for individuals in county jails;
- c. Implementation of standardized detoxification protocol for correctional settings;
- d. Evidence-based psychosocial treatment programming for justice-involved populations;
- e. The creation of individual discharge plans and aftercare services;
- f. Travel expenses for staff to attend required training and technical assistance activities;
- g. GPRA administration; and
- h. County-specific technical assistance providers.

All expenses must be described in the Justification box located in the Egrants Budget Detail section. PCCD has approval of all final budgets.

6. Ineligible Program Activities and Expenses:

The following activities are not eligible for funding and may be administratively rejected:

¹ This may include, but is not limited to, compliance with PCCD program and fiscal reporting requirements, State and Federal funding guidelines, and acceptable risk rating as determined by PCCD.

- a. Land acquisition
- b. Construction
- c. Food or beverage
- d. Activities that do not relate directly to increasing opportunities for counties to provide MAT with comprehensive substance use disorder services to eligible individuals while incarcerated or transitioning to the community.
- e. Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or medical disorders.

7. Required Egrants Sections/Documents:

- a. Required Egrants Sections – All sections identified in Egrants are required. Applicants will not be able to submit their grant application in Egrants until all sections are marked as complete.
- b. Required Signed Documents – A successful application must be accompanied by the following:
 - The properly executed Signature Page (page 2 of the application)

8. Scoring:

Applicants must submit the requested information for each section specified below within the defined response fields provided in Egrants. Responses should not be duplicated in multiple sections.

The following application sections in Egrants have a point value associated with them and will be scored as described below:

a. **Executive Summary – Maximum of 5 points**

All applicants should fill out the following script and paste into the executive summary section:

The name of applicant is requesting \$_____ to ***[provide a single sentence or two of what you are seeking to implement with your grant funding]***. These funds will be used for the following: ***[provide a short summary or bullet points of what the funds will be used for]***.

Please note, the responses in this section will be used in Commission grant summaries, posted publicly on PCCD's website, and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective. Within the summary or bullet points, provide the estimated number of participants to be served, the medications and evidence-based programs to be provided, and discuss any partnerships or stakeholders that will assist in the implementation of this project.

b. **Budget Detail – Maximum of 20 points**

Provide an accurate budget detail and clearly explain the relationship between the budgeted costs and the proposed project activities/operation.

c. **Statement of Problem – Maximum of 15 points**

Provide an accurate assessment of the problem. Supporting data/facts/figures must be specific to your project's geographic area and relevant to the problem and your

proposed request. Proposed projects should demonstrate consistency between the scope of effort and the resources to be used in the project.

d. **Project Description – Maximum of 40 points**

This description should provide an overview of the project, project objectives, project plan and relevant timeframes, location of the proposed project, key staff involved in the implementation of the program and their responsibilities, target population and estimated numbers to be served, referral process, any internal quality assurance processes that will be used to monitor the project, and how volunteers or contractors will be utilized.

The project description should clearly show how the project will include components identified as essential to participating programs' operations. The project description should further discuss the mechanisms in place to determine defendant/inmate eligibility for involvement in the jail-based MAT program and ensure continuity of care upon institutional release.

e. **Measurement of Program Outcomes – Maximum of 10 Points**

This section establishes that the applicant has a clear understanding of the intent of the project and PCCD requirements. It should further show the applicant is able to collect and report data and has a reasonable method to measure the project's success and impact. This will include process and outcome measures. Please address the following items in this section:

- Discuss how the effects of the project will be assessed and how the overall impact will be gauged;
- Describe the process measures that will be used to monitor the implementation of the project;
- Establish intermediate outcomes that will be used to measure the success of the project and how they will be tracked (what data will be collected); and
- Describe the method, tools, and documentation that will be used to track process and outcome measures for program participants.

f. **Sustainability – Maximum of 10 Points**

Explain, in detail, if and how you will continue to support the project you have implemented in conjunction with this initiative once the awarded grant funds expire. If you have a viable sustainability plan that involves partnership with other entities, you must provide letters of support from those partners indicating their willingness to accept some or all financial responsibility for the continuation of this project post grant funds. Describe the sustainability plan to include the following:

- How ongoing support for this program will be generated and maintained;
- How commitments from key stakeholders necessary for successful sustainability of the program will be established; and
- Identify sources of financial support once grant funding expires.

9. Performance Measures:

Under this funding announcement, successful applicants are required to comply with all reporting, data collection, and evaluation requirements, as prescribed by PCCD and federal or state guidelines.

Successful applicants are required to submit quarterly progress reports to PCCD via the Egrants system. Subgrant recipients under this funding announcement will be required to accept and report on the performance measures selected by the staff of the PCCD Office of Justice Programs. Proposed projects must report quarterly on the following pre-selected performance measures via the Egrants system:

- Number of participants who received MAT during this report period;
- Number of participants newly enrolled in the MAT program during this report period;
- Number of participants who successfully completed the MAT program and transitioned from the county jail to the community during this report period;
- Number of program participants who have been reincarcerated (3-month, 6-month, 1-year follow-up after release from jail) due to committing an alleged drug and/or alcohol related criminal offense;
- Number of program participants with new arrests during this report period;
- Number of aftercare services provided to program participants during the report period.
- Number of jail staff trained in an Evidence-Based Practice during the report period.

Applicants may want to develop additional performance measures that are specifically related to the activities outlined in their application and may track and report all measures on a quarterly basis through the PCCD Egrants system.

Subgrant recipients must complete the 2021 County Jail-Based MAT Quarterly Report section included in the quarterly program report in the PCCD Egrants system. The report questions are included in this funding announcement as Appendix A starting on page 11.

Subgrant recipients will have to complete data elements as required by the Government Performance and Results Act (GPRA). The SAMHSA Center for Substance Abuse Treatment (CSAT) GPRA Client Outcome Measures for Discretionary Programs form must be completed and entered in SAMHSA's Performance Accountability and Reporting System (SPARS) for each participant. The form can be found [here](#) along with a [Question-by-Question Instruction Guide](#) and [Frequently Asked Questions](#).

10. Competitive Bidding/Sole Source Procurement:

All procurement transactions shall be conducted in a manner that provides open and free competition. Grant recipients must follow the Procurement Standards section in PCCD's [Applicant's Manual](#).

Procurements by noncompetitive proposal are strongly discouraged and must demonstrate an economic benefit or lack of alternate resources to be justified. If a request is made, the prospective applicant must identify the request as a procurement by noncompetitive proposal and provide a substantial justification for the request within their funding request (See PCCD's [Applicant's Manual](#) for Procurement by Noncompetitive Proposal Approval Procedure).

11. Other Administrative Requirements:

a. Egrants Agency and User Registration:

Prior to submitting a grant application, both the applicant agency and at least two users from the applicant agency must be registered in Egrants. Applicants are strongly advised to allow adequate time to work on application documents in Egrants prior to the submission deadline. Please go to the [Registering in Egrants](#) page on PCCD's website for further information.

b. Fiscal Accountability:

See the [Fiscal Accountability page](#) on PCCD's website for further information.

c. Time and Effort Reporting:

See the [Time and Effort Reports page](#) on PCCD's website for further information.

d. Grant Payments:

- Payments will not be released until all applicable special conditions on the grant award have been satisfied.
- All grantees are required, at a minimum, to submit quarterly fiscal reports. PCCD will only make payments to reimburse actual expenditures reported on the fiscal reports. An agency experiencing cash flow problems may submit fiscal reports monthly and PCCD will reimburse reported expenditures. Non-submission or late submission of the required reports will result in payment delays.
- ACH Payments:
 - All payments to grant recipients will be made through ACH.
 - Either before or at the time an application is submitted to PCCD, the applicant agency must [register as a Non-Procurement Vendor](#) with the Commonwealth of Pennsylvania.

e. Federal Transparency Act Certification:

This section is required for both state and federal funding streams. See the [Federal Application Requirements page](#) on PCCD's website for further information.

f. Reporting Requirements:

- Programmatic reports are due quarterly.
- Fiscal reports are due quarterly.
- Late submission of programmatic and fiscal reports may delay payments.
- All reports must be submitted through the Egrants system.

g. UCR Reporting:

Every criminal justice entity who is required to submit UCR report data and is participating in this project must submit Uniform Crime Report (UCR) data to the Pennsylvania State Police. If a required entity is not submitting UCR data, they may be ineligible for funding.

h. Information Technology (IT) Project Conditions:

PCCD is required to include subgrant conditions for grants that will fund IT projects. These conditions are mandated to ensure compatibility with state and federal IT standards and requirements. View these [IT Conditions](#) on PCCD's website.

12. PCCD Contact Information and Resources:

a. Staff Contacts:

Staff are only able to clarify the funding announcement and are not be able to answer any questions about how a potential applicant should respond to any section. Questions regarding this funding announcement should be directed as follows:

- E-mail your funding announcement questions to RA-PCCD-OCJSI@pa.gov with "2021 County Jail-Based MAT Program" in the subject line.
- Questions must be received by close of business on June 7, 2021.
- All questions and answers will be posted under this funding announcement title on the [Funding Announcement Q&A page](#) of the PCCD website.

b. Egrants Funding Announcement:

Log into the Egrants system and search under the "Funding Announcement" tab for 2021 County Jail-Based MAT Program.

- c. PCCD Guidelines and Documents:
Applicants should be familiar with the [Applicant's Manual](#), Standard Subgrant Conditions, and other documents common to PCCD's grant application process, all of which are available on the [Grant Information](#) page of the PCCD website. Additionally, grant application and administrative guides can be accessed on [PCCD's Website](#) under the Funding link.
- d. Egrants Technical Questions:
For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.
- e. PCCD Webmaster:
Please address any technical problems you may have with the website or online forms to the [PCCD Web Master](#).
- f. Reporting Potential Fraud, Waste and Abuse:
Information about waste, fraud, abuse, conflict of interest, bribery, gratuity, or other similar misconduct, or whistleblower reprisal relating to a PCCD employee, program, contract or grant, may be reported to the PCCD Fraud Hotline at (717) 525-5031. For more information, visit the [Reporting Fraud, Waste and Abuse](#) page on PCCD's website.

13. Submission Information:

The application must be entered into Egrants **no later than Tuesday, June 15, 2021 by 11:59 PM.**

The executed signature page (Page 2 of your application) must be uploaded in Egrants on the Main Summary page of your application. A [guide](#) is available on our website to assist you with this.

The Pennsylvania Commission on Crime and Delinquency is an equal opportunity employer.

Appendix A

2021 County Jail-Based Medication Assisted Treatment (MAT) Program Quarterly Report

1. Total number of MAT program participants: ____
 - a. Number of participants already enrolled in the MAT program at the start of this reporting period: ____
 - b. Number of new participants enrolled in the MAT program during this reporting period: ____
2. Number of individuals in the county jail who screened positive for opioid use disorder or number of individuals who exhibited opioid withdrawal symptoms during this reporting period: ____
3. Number of participants who received the following treatments while incarcerated during this reporting period:
 - a. Buprenorphine taper: ____
 - b. Buprenorphine maintenance: ____
 - c. Methadone taper for withdrawal: ____
 - d. Methadone maintenance: ____
 - e. Extended Release Naltrexone (Vivitrol): ____
 - f. Non-medication therapies: ____
4. Number of participants who were actively receiving medication treatment before entry that were started on any of the following treatments during this reporting period:
 - a. Buprenorphine taper: ____
 - b. Buprenorphine maintenance: ____
 - c. Methadone taper for withdrawal: ____
 - d. Methadone maintenance: ____
 - e. Extended Release Naltrexone (Vivitrol): ____
 - f. Non-medication therapies: ____
5. Number of participants who were not actively in treatment before entry that were initiated on following treatments during this reporting period:
 - a. Buprenorphine taper: ____
 - b. Buprenorphine maintenance: ____
 - c. Methadone taper for withdrawal: ____
 - d. Methadone maintenance: ____
 - e. Extended Release Naltrexone (Vivitrol): ____
 - f. Non-medication therapies: ____
6. Number of participants who successfully completed the MAT treatment program during this report period: ____
7. Of the number of participants who successfully completed the MAT treatment program during this reporting period, number of participants who were:
 - a. Released into the community: ____
 - b. Transitioned to another corrections facility: ____
 - c. Other, please explain: ____
8. Number of program participants who received the following aftercare services:
 - a. Referral/ Appointment with Opioid Treatment Program/Methadone program:

- b. Referral/Appointment with buprenorphine provider: _____
- c. Referral/Appointment to Non-medication therapy program: _____
- d. Other aftercare services: _____

- 9. Number of participants who diverted their prescribed buprenorphine during this reporting period: _____
- 10. Number of conduct citations related to buprenorphine contraband during this reporting period: _____
- 11. Number of positive drug screens for non-prescribed opioid use during this reporting period: _____
- 12. Number of inmates who reported an assault related to diversion of buprenorphine during this reporting period: _____
- 13. Number of jail staff trained in an Evidence-Based Practice during the report period during this reporting period: _____